

Meeting Minutes – CAHC Committee

Location: Carmarthen Leisure Centre

Date: 14/09/22

Time: 6:30pm

Attendance: Kate Williams, Charlotte Harries, Lee Richardson, Lee Jones, Ffion Dart, Keira Griffiths, Kate Howell, Megan Henry, Emily Stibbs (minute taker)

Apologies – Osian Evans, Ella Bailey

Agenda Item	Discussion
Actions	<p>Ongoing Actions:</p> <ul style="list-style-type: none">● Lee J – DBS to be sent out to captains. Agreed does not need to go to committee.● Pick up key to CC.● YA scheme.● Home games teas.● New posters for LC.● Organise for Jim to undertake some umpire coaching / Q&A session. <p>New Actions:</p> <ul style="list-style-type: none">● Copy of hockey rules to be sent out.● Committee list, and details of their role, to be posted on social media.● Look into getting license for 100 Club.● Circulation of Disciplinary Policy and Procedure to captains and players.
Review of Actions from last meeting	<p>Went through actions and minutes from last meeting. All happy with the minutes that had been taken.</p> <p>Update on previous actions:</p> <ul style="list-style-type: none">● Kate W still organising for key for the CC – just need to organise pick up.● Players conduct has now been put into the selection policy.● All members still actively trying to get more boys in the YA scheme.● Selection policy has been delayed on social media due to queens death, Meg will now be putting this on.● As Emily is on committee and Bob as a coach is on selection committee, it was discussed that there may need to be a declaration on interest signed, but it was decided that this would not be the case. If issues do arise however, this will be looked into.● Concussion guidelines have been circulated to captains.● Players to go back to CC after games – it was agreed that every players is expected to go back to CC at after home games so captain admin could be completed. Players would need to advise their captain before Saturday to advise if they would not be attending.

	<ul style="list-style-type: none"> • After games teas – this is still being looked into. • Meg and Brian to meet in regards to website and Meg will also speak with Lucy about Instagram logins. • Going on from media plan, Meg will find out who match report will need to be sent to and the idea of monthly players and top goal scorers to be discussed. • New posters for the LC – Meg has template for this but will wait for team photo to us on it. • Showers in the LC – Kate is in discussion with LC regarding access cards, but this is far ahead, for now we need to ask desk to let us in. • Umpiring – lack of confidence in umpires. Jim has advised that could do some training/ Q&A session with the coaches. This could be done at training? Kate to further discuss with Jim.
<p>Treasurer report: Membership subs - (reminder of payment methods and costs)</p>	<p>There has been some questions regarding ages for membership. Clarified that over 13 is classed as over 13 as of the 1st September (school year).</p> <p>The access to hockey fund still needs to be pushed by committee and members. Any questions regarding this can be sent to Kate H.</p> <p>Only 12 people have paid membership currently, it was agreed that everyone needs to be mentioning this to players.</p> <p>Incentive points – Dart has advised that no-one has come forward with their points. Agreed that need to incentive this and that it is easier to message Dart through Facebook messenger.</p> <p>Milage – agreed that if someone drives with 3 or players (or coach/umpire) they will not have to pay match fees. Also mentioned that everyone will need to meet in one place before going to away matches to promote less petrol being used and coming together as a team. Captains will try this and we will then review.</p>
<p>TEAMO</p>	<p>There has been some issues with Teamo and it's use. There is availability for 5 admins left 3 spots left. This should be:</p> <ul style="list-style-type: none"> • 1 from mens team – not Osian • Someone from the ladies 1st team • Charl H <p>Meg agreed to speak with Teamo to discuss issues.</p>
<p>Social Report: Review of social, next plan? Support required? 100 Club</p>	<p>The last social event for the muddy assault course went very well and players were happy to pay the £15.00.</p> <p>Ella to sort out the 100 Club, to have a prize draw at the end. It looks as if we will need a licence to carry this out which KW will be looking into.</p>
<p>Playing: Disciplinary policy & procedure attached for discussion selection policy - circulated last time , how do we communicate this? Selection meetings?</p>	<p>Committee are happy with the policy and procedure and are happy to adopt this.</p> <p>This is to be circulated to captains and to be passed on to players via social media.</p> <p>No need for disciplinary officer as agreed this would go to captains or a committee member.</p>
<p>Coaching - how's it going? Member feedback?</p>	<p>All agreed that coaching seemed to be going well and have not heard anything bad.</p>

	<p>Third team training has been taking on by Dart and has agreed to use Scarlet and Anna more to help out.</p> <p>Still waiting for the coaching and umpiring course from Hockey Wales, but will update committee when these come through.</p> <p>It is going to be difficult for the women to umpire men's games due to away and homes matches, it may be that player will need to step in and umpire.</p>
AOB	<p>Lee advised that Duncan's work has a fund and would like to donate. This may not necessarily go towards goalie equipment as the club would need to prioritise.</p> <p>Storage container – agreed that large area at the back of LC could be used for storage as well as the storage container at the side of the pitch. List will be made of all items in case anything is stolen/damaged in new storage space.</p> <p>New samples for kit are in. New email address was set up by Kate for ordering kit, this will need to be circulated.</p> <p>Mentioned that all need to promote the use of Teamo for attendance to games and training. If not done before, will need to done retrospectively.</p>
Date of next meeting	<p>EGM – 17th October – Amendments to papers – Charl H will attend on behalf of the club.</p> <p>Next committee meeting – w/c 26th October – 6pm at Tafan Tandery</p>