

## Meeting Minutes - CAHC Committee

Location: Tafarn Tandery

Date: 29/08/2022

Time: 6:30pm

Attendance: Kate Williams, Charlotte Harries, Ella Bailey, Lee Richardson, Lee Jones, Ffion Dart, Emily Stibbs (minute taker)

Apologies – Kate Howell, Megan Henry, Osian Evans, Keira Griffiths

<b>Agenda Item</b>	<b>Discussion</b>	<b>Responsible</b>
<b>The development plan</b>	See notes on excel sheet	
<b>Selection policy</b>	<p>The policy was read out and items discussed were:</p> <ul style="list-style-type: none"><li>• Captain - if player has any issue with captain then can we add. Maybe on selection committee e.g. coach. Put committee member.</li><li>• Attitude - clear with umpires.</li><li>• Delete - the last sentence.</li><li>• New sub heading of Respect</li></ul> <p>It was agreed that this needs to be published by Meg on social media.</p> <p>Discussion on who was part of selection committee. Captains, vice captains and coaches would make up selection committee but it was agreed that captains will have final say on who is selected.</p> <p>It was also agreed that committee need to be very clear on who will be involved with selection and communicate this to members.</p> <p>As Emily (secretary) and Bob (coach) are on committee and selection committee it was discussed that there may be a need for them both to sign a declaration of interest or maybe put a vote to members. This will be brought as an agenda item to next meeting.</p>	<p>Meg</p> <p>Agenda item</p>
<b>Volunteering</b>	<p>Committee members will be active in trying to get more people involved with the club as much as possible.</p> <p>We all agreed that the bingo night parents held was a great success and we would like to encourage nights like this again.</p>	

	The social secretaries will be inclusive of parents and other members who would like to get involved.	
<b>Access to hockey fund</b>	<p>Members confirmed that the access to hockey fund needs to be promoted, especially with the cost of living increases. This needs to be an active promoting so when we are promoting membership then we are promoting the access to hockey fund at the same time.</p> <p>Committee will actively speak about this where possible.</p> <p>The 'hockey kit bin' will be brought out at each training session and game to encourage people to donate their previous hockey gear.</p>	<p>All committee</p> <p>Coaches and captains</p>
<b>Concussion Guidelines</b>	<p>The concussion guidelines were read through.</p> <p>The only action is that we need to make sure that captains are aware of this.</p>	Captains
<b>Outline of Social Calendar (Ella/Lee)</b>	<p>The main items that were discussed in regards to the social calendar were:</p> <ul style="list-style-type: none"> <li>• The socials were cheap and affordable</li> <li>• There will be around 7 social events during the year, including Christmas</li> <li>• Juniors will not be left out of socials, this means that there is a non-alcoholic option for each social. Social secretaries will also try to include a YA within the socials to help get juniors involved</li> </ul> <p>It was agreed that every team will need to go back for refreshments after home games. It was discussed on whether to make lack of attendance at teas fineable. This will be discussed further.</p> <p>In regards to chips at teas, it was discussed whether we would be able to order the chips on delivery platform such as Just Eat. Captains or parents/spectators could order just before game finished ready for delivery to the CC. Lee to look into this.</p> <p>There is to be a interclub tournament on 10<sup>th</sup> Sept. Effort needs to be made to have as many committee members there as possible. Some apologies were made, but it was confirmed that Lee and Dart will be there to sort out juniors, men women into teams. Umpires will have been sorted.</p>	<p>Agenda item</p> <p>Lee</p>

<p><b>Confirmation of Media Plan and how to ensure whole club is submitting content for social media(Meg)</b></p>	<p>Meg gave apologies for not being able to attend the meeting. She gave her social media notes to Emily who read these out on her behalf:</p> <ul style="list-style-type: none"> <li>• Captains (or a nominated a team member) to arrange a team photo each week, and send to myself. Meg will then pick up the scores from Teamo.</li> <li>• Website needs to be updated to show divisions and captains for each team - this can be done once we have new team photos.</li> <li>• Instagram link also needs to be updated, Meg will speak to Lucy D regarding this.</li> <li>• Meg has made a template to post out fixtures for each weekend.</li> <li>• Also has a template for GK recruitment for the ladies team, that can be posted next week.</li> </ul> <p>The club needs a someone form the men’s team to take responsibility to send match report to Meg each week. At AGM G advised he was happy to get involved with this, but also agreed that a YA should also get involved. Both Lees will ask the YA’s of men’s club to see who would be interested.</p> <p>Could there be a CAHC specific app that Brian could set up? Lees will plant some seeds for this.</p>	<p>Brian for website</p> <p>Meg for all other actions</p> <p>G, Lee R and Lee J</p> <p>Lee R and Lee J</p>
<p><b>AOB</b></p>	<p>New posters for the LC need to be made as they have the wrong times/dates. KW will email contact at LC to get these changed.</p> <p>LC have put barriers on showers in men’s . It was asked if members could have keys or will the team have access to the school showers/changing. KW will email contact at LC, but did advised that passes may be given to team members.</p> <p>It was mentioned that Osian seems to be carrying a lot of responsibility for the men and it was agreed that he would need more support from the men’s team. Committee as whole will try to get other members active.</p> <p>Disciplinary Officer – we have no disciplinary code, next agenda item.</p> <p>Social membership – it was discussed on how best this would work. This is mainly an opt in for people but mentioned that people who do opt in would be expecting something back from this. It could be an opt</p>	<p>Kate W</p> <p>Kate W</p> <p>Committee</p> <p>Agenda Item</p>

	<p>in for walking hockey, a sponsorship membership with £5 towards each team? We could do a 101 club where people who donate could have their name put into a hat and win some of the pot of money back? If this is something the committee wish to bring forward, then we would need to hold EGM.</p> <p>Rolex was donated to the club – ideas were to hold a special raffle for this or for each voluntary hour you give to the club, your name would be added to to a pot to be drawn.</p> <p>Men’s GK kit – it was advised that the men’s kit was not in working order. It was advised that the kit had been checked and tape could be used to make this useable. There is however only 1 cup for the men to use. Bob has gone through kit and has made a list on what is needed.</p>	<p>Agenda Item</p> <p>Agenda item</p>
<p><b>Date of next meeting</b></p>	<p>14<sup>th</sup> September Location and time to be confirmed.</p>	